Organizational Communication Module
Evenings beginning January 21, 2016

Are you a scientist who has moved into a position at your company or agency that requires you to use management and leadership skills? Do you see your career headed toward leading scientists, technicians, and other professionals as part of a successful team? If you already possess the advanced scientific degrees required for your work, you may now find that you need to master managerial skills for which you have never been trained.

The Science Managers Certification Program offered by the University of Kansas has been created for people like you. The program offers a series of six focused courses in leadership, project and financial management, human resources, communications, ethics, and law. You don’t have to put your career on hold while you go back to school, either — you can acquire those managerial skills without disrupting your workplace responsibilities, with late afternoon and online courses at the KU-Edwards campus in Overland Park.

You’ll gain the skills you need without investing the time required for another graduate degree, and gain the recognition and respect that a certificate from the University of Kansas provides.

**Module Highlights**
This course offers an overview of core communication concepts inherent in all organizations. The course includes theoretical and experiential approaches to understanding the complexity of organizational communication. Topics include: foundational theories for understanding how we “organize work” through communication; how messages, meanings and mediums shape our communication; core elements of communication competence and emotional intelligence; communication and collaboration; managing and facilitating successful meetings; managing organizational conflict; and workplace bullying.

**Module Units**
Unit 1 Foundations of Organizational Communication
Unit 2 Messages, Meanings and Mediums
Unit 3 Communication Competence and Emotional Intelligence
Unit 4 Teams and Networks: Communication and Collaborative Work
Unit 5 Managing Meetings, Making Observations and Giving Feedback
Unit 6 Managing Organizational Conflict
Unit 7 The Dark Side of Organizational Communication

Registration is now open at kupce.ku.edu/science
KU Edwards Campus, Overland Park, KS