

Science Managers Certification Program: Organizational Management Module

Online Sessions Available March 20–May 12, 2017

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Please Print

Full name (First, MI, Last, Suffix) _____

Your confirmation, receipt and evaluation certificate link will be sent to this email address:

Email _____

Company name _____

Profession/Job title _____

Address (Home or Work) _____

City, State, ZIP _____

Daytime phone (_____) _____ Alternate/evening phone (_____) _____

Please *do not include* my information on the participant roster. Please remove my name from the mailing list.

2

Fees

Registration fee for Organizational Management Module \$875.00

Federal Employee discounted fee for Org Mgmt Module \$787.50

Federal Employee Discount Code _____
(required for discount)

3

Payment

Registrations will not be processed until payment is received.

Check enclosed, **payable to the University of Kansas.**

Credit card company _____

Card # _____ Exp. _____

Name on card (print) _____

Cardholder's phone # _____

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Easy Ways to Register

Mail Complete the registration form and mail with payment to:
The University of Kansas
Professional & Continuing Education
Registration Center
1515 Saint Andrews Drive
Lawrence, Kansas 66047-1619

Phone Toll-free 877-404-5823
or 785-864-5823

Fax 785-864-4871

TDD 800-766-3777

Web kupce.ku.edu/science



Special Accommodation

If you will need special accommodation, please mark the box above, and a member of the KUPCE staff will contact you.

AA177353/JCN170105

Privacy Policy

KU Professional & Continuing Education does not share, sell, or rent its mailing lists. You have our assurance that any information you provide will be held in confidence by KUPCE.

We occasionally use mailing lists that we have leased. If you receive unwanted communication from KUPCE, it is because your name appears on a list we have acquired from another source. In this case, please accept our apologies.

Refund and Cancellation Policy

A full refund of registration fees, less a \$30 administrative fee, will be approved if requested in writing at kupce@ku.edu and received by March 6, 2017. No refunds will be made after that date. If the text has already been sent, the cost of the text will also be deducted from the refund. A \$30 fee also will be charged for returned checks. **(Please note that if you fail to cancel by the deadline and do not participate, you are still responsible for payment.)** KUPCE reserves the right to cancel the Science Managers Certification Program: Organizational Management Module and return all fees in the event of insufficient registration. The liability of the University of Kansas is limited to the registration fee.

Nondiscrimination Policy

The University of Kansas prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, gender identity, gender expression and genetic information in the University's programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of the Office of Institutional Opportunity and Access, IOA@ku.edu, 1246 W. Campus Road, Room 153A, Lawrence, KS, 66045, (785)864-6414, 711 TTY.

Program Accessibility

We accommodate persons with disabilities. Please call 785-864-5823 or mark the space on the registration form, and a KUPCE representative will contact you to discuss your needs. To ensure accommodation, please register at least two weeks before the start of the module. See the nondiscrimination policy above.