GENERAL INFORMATION

Notice: Please review carefully. Please bring the completed Participant and Medical Release forms with you to the event.

Student Arrival & Parent Activities
Students and parents check in on Saturday at 8:00 a.m. at 2 Eaton Hall. After check-in and luggage storage, parents may leave or attend a short general meeting. At 8:30 a.m., students will leave to attend classes on campus. Day students should be picked up at 8:15 p.m. at 2 Eaton Hall, and overnight students will prepare for evening activities. Day students and a parent must check out with either a Resident Assistant or a Program Manager. A parent must come inside to check out their day student.

Parents should pick up all students on Sunday at 3:30 p.m. at 2 Eaton Hall. There will be a brief parent session at 2 Eaton Hall, and students will then be free to leave with their families at 4:00 p.m. Visit our website for information to download the student and parent schedules. For a campus map, please go to http://maps.dept.ku.edu/assets/pdf/campus_map-color.pdf. Eaton Hall is located at 1520 W. 15th St. (F4 on the map).

Parking on Campus
For drop off and pick up, families may park in any lot or space designated gold, blue, red or yellow as well as in metered spots. There are numerous spaces near Eaton Hall and in the parking garage. Please see the map for these nearby locations.

Special Dietary Needs Students
If a student has special dietary needs, please provide instructions and/or requests in writing on your registration form.

Overnight Students
Overnight students will be housed at the Holiday Inn Express (3411 Iowa Street, with another student in a room with two double beds. There are times when we need to also use a roll-away bed if there are an odd number of students. Each student will be assigned to a room with a student of the same gender and, if possible of a similar age. There is a pool at the hotel, but No Swimming is allowed. A curfew will be enforced (refer to schedule) and students’ actions will be well monitored.

Telephones in the hotel rooms will be long-distance restricted, but students may use pay phones in the hotel to call home. If families need to contact their student(s) during the day, they should call Gina Cregg on her cell (785) 691-9353, or they may leave a message at the Holiday Inn Express at (785) 749-7555. At night, KU Duke TIP Resident Assistants will serve as chaperones in the hotel. In the event of an emergency, family members may call the hotel and ask to speak with a KU Duke TIP Resident Assistant.

Day Students
Day students will follow the same schedule as the overnight students during the day. A parent or guardian should come inside and sign out their day student when they pick them up at 2 Eaton Hall on Saturday at 8:15 p.m. On Sunday return them to 2 Eaton Hall at 8:30 a.m. These arrangements will be confirmed at registration on Saturday.
Medical Insurance - Attention Duke University TIP Participants

All Duke University Talent Identification Program (TIP) participants are required to be covered by medical insurance for the duration of the program. Duke TIP does not endorse or recommend any particular insurance agency or company but can refer you to an insurance agent who can assist you in securing a short-term policy if your child is without coverage. The cost of coverage will vary depending upon your state of residence and the deductible you choose. Information regarding short-term temporary coverage can be found under Medical Release Form, Insurance Policy Information section.

Packing

What to Bring (All Students)

- Students will be provided a packet that includes a folder, letter-sized paper, pencil and pen. They are welcome to bring personal notebook, pencils, pens and any other school supplies.
- Jacket, comfortable clothes and shoes (suitable for walking outside). Jeans and shorts are fine for classes.
- Spending money for snacks, souvenirs, etc. The program fee covers all meals and other living expenses. Twenty to thirty dollars is usually enough money for extras. **KU does not assume responsibility for lost or stolen items.**
- **Overnight students**, shampoo, toothpaste, toothbrush, and other toiletries.
- Cell phones and MP3 player may be brought but not to be used during classes.

What Not to Bring (All Students)

KU reserves the right to confiscate prohibited items for the duration of the program. Duke TIP cannot assume responsibility for loss or damage to confiscated items. Possession or use of certain prohibited items may result in dismissal from the program. Students are not to bring the following items to the Scholar Weekend:

- Alcoholic beverages and/or illegal drugs
- Weapons of any kind
- Tobacco products, matches, lighters or candles
- Electronic cigarettes, “vapor” nicotine dispensers
- A car, motorcycle or any other moving vehicle. Students may drive here, but once here they will not be able to use their car or other vehicle.
- Stereo equipment
- Medication, drugs or pills, unless listed on the Medical Release form with an explanation of the purpose of the medication
- Fantasy games, trading card games, or hand-held or console games such as Nintendo Game Boys, or electronic games of any type
- Pets of any kind

Rules & Regulations

Honor Code and Behavior

As a Duke TIP Scholar Weekend student, and thus a guest of the University of Kansas, students are expected to adhere to high standards of conduct both on and off campus and to accept personal responsibility for their conduct. Students are responsible for their behavior, maintaining honesty, truthfulness, fairness, civility and concern for others inside and outside the classroom. The hotel, dining area, classrooms, other facilities and all equipment should be used respectfully and kept clean at all times. Students or their parents must pay for any damage to campus buildings, equipment or hotel property caused by their conduct. Inappropriate behavior or violation of Scholar Weekend rules (presented here and repeated by the staff during the weekend) will result in disciplinary action and possible dismissal from the program.

Overall Program Expectations

- All students must respect and follow the direction of residential counselors, teaching assistants, instructors and other supervisors.
- Students must be with the class group at all times. Students may not independently “explore” the campus.
• When at meal-sites and on breaks, students are asked to remain in the area until it is time for class to resume. There are other KU groups that meet in the buildings, and many professors come in to work in their offices on weekends.
• When in the hotel, students must remain in the designated areas. Room checks will begin at 10:00 p.m. Students must be in their rooms by 10:30 p.m. and be in their beds with the lights out at 11:00 p.m.

Prohibited Activities
Students who engage in the following actions will be immediately dismissed from Duke TIP:
• Academic or social dishonesty including, but not limited to, plagiarism and theft
• Tampering with fire alarms, extinguishers or hoses
• Possession, sale or use of alcohol, tobacco products or drugs
• Possession of weapons of any kind
• Violation of any state and/or federal laws
• Violation of having visitors in a hotel room without leaving the door completely open and the lights on
• Failure to spend the night in assigned room

At our discretion, students who engage in the following activities may be dismissed from Duke TIP:
• Reckless, disruptive, damaging or otherwise uncontrolled behavior in the classroom or hotel
• Fighting, verbal or physical harassment of students or staff, or risky behavior that endangers the student’s safety or the safety of others
• Gambling
• Possession of matches, lighters or any other incendiary device
• Traveling outside of the designated areas (on campus and in the hotel)
• Failure to be in hotel room by designated time

Refunds & Cancellations
A full refund of registration fees, less a $15 administrative fee, will be available if requested in writing and received by Friday, February 21 for March 8 – 9 weekend. No refunds will be made after that date. A $30 fee also will be charged for returned checks. (Please note that if you fail to cancel by the deadline and do not attend, you are still responsible for payment.) KU Continuing Education reserves the right to cancel Scholar Weekends and return all fees in the event of insufficient registration. The liability of the University of Kansas is limited to the registration fee. The University of Kansas will not be responsible for any losses incurred by registrants, including but not limited to airline cancellation charges or hotel deposits.